



Return to: NTNU, Student and Academic Division, Admission and Recruitment Office, 7491 Trondheim

Please see last page for guide to the application form

Deadline:	15 August for Autumn semester 15 December for Spring semester
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1. Applicant's details

Family name – first name	Date of birth, personal identity No *
Postal address	Postcode
Email adress	Telephone

* Applicants not holding a Norwegian personal ID number must submit a copy of their passport

2. Have you previously applied for admission at NTNU? If yes, name courses / programmes and semester/year you applied

No

Yes : _____

3. Application for course

Code	Title	Semester

4. Documents attached (please read the guideline closely)

5. Yes, I have enclosed a confirmation letter from the course coordinator/lecturer, allowing me to take the courses I apply for (Note that your application will not be processed without this confirmation – see guideline).

6. I confirm that the above information is correct and the enclosed documents are authentic and certified copies

Date and place	Signature
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About "Yrkesrelatert videreutdanning i teknologi og arkitektur (hospitering)"

This is an application form for courses in technology and architecture. Note that you can not take more than 30 credits per academic year (autumn + spring semester).

All applicants will be notified by email about the outcome of the application (medio August for the autumn semester / medio January for Spring semester).

Requirements

All applicants must meet the minimum requirements for Higher Education Entrance Qualification in Norway (generell studiekompetanse), and fulfill the specific requirements for each course.

If you do not satisfy the Norwegian language requirements, you can only apply for courses lectured in English.

Applicants must also satisfy specified English language requirements, see this link from NUCAS (Norwegian Universities and Colleges Admission Service) for further information about the English language requirements:

<http://www.samordnaopptak.no/info/english/>

Guide to the application form:

1. Applicant's details

Fill in your personal information. Since you will be contacted by email, make sure that your email address is spelled correctly. Applicants not holding a Norwegian personal ID number must submit a copy of their passport.

2. Have you previously applied for admission at NTNU? If yes, name courses / programmes

If you have applied for another course or programme (for example International Master's programmes) at NTNU, write the title, code and name of the course / programme, and also when you applied for it.

3. Application for course

Fill in the technology or architecture courses you apply for. Write both code and title.

4. Documents

Applicants must document their education with certified copies of certificates, diplomas, transcripts etc. in the original language and authorized translations to Norwegian or English, if the original documents are not in English or a Scandinavian language. Both upper secondary and higher education must be documented. If your education has been recognized in Norway earlier, e.g by NOKUT – The Norwegian Agency for Quality Assurance in Education, please enclose the letter.

All documents must be officially certified as true copies of the originals with an official stamp and signature

Applicants not holding a Norwegian personal ID number must submit a copy of their passport. When the Norwegian personal ID number is received, a copy of the letter must be sent to the Admissions Office.

5. Yes, I have enclosed a confirmation from the course coordinator/lecturer, allowing me to take the courses I apply for (Note that your application will not be processed without this confirmation)

In addition to the application form, you must enclose a letter of confirmation from the course coordinator/lecturer of all courses you apply for. This letter must confirm that you are professionally qualified for the specific course(s), and that the Department allows you to take the course(s) you have applied for. Your application will not be processed without this confirmation letter.

Return form with confirmation letter enclosed, to:

NTNU
Student and Academic Division
Admission and Recruitment Office
7491 Trondheim

