



## Form for individual salary negotiations (2.5.1)

The information in this form will be handled confidential

PERSONAL INFORMATION	
Name:	Date of birth (dd-mm-yyyy):
E-mail:	Phone number:
Employee number: <b>Check PAGA</b>	<b>Union:</b>
Education/academic title:	Graduation year (Master):
CONDITIONS OF EMPLOYMENT	
Work Place (Fac/inst/unit):	Employed NTNU since year (yyyy):
Job title:	Job code/category:
Yearly salary NOK in 100% position:	Employment percentage (1-100):
Started in present position (mm-yyyy):	Employment description:
Last individual salary increase (mm-yyyy):	
Have you had a development discussion (medarbeidersamtale) with your nearest leader?	
Development discussion    Yes            No	If yes, date (mm-yyyy):
Salary discussion                Yes            No	If yes, date (mm-yyyy):
WAGE DEMAND	
Wage demand yearly salary NOK in 100% position:	
Demand for new job title and job code (category):	
ARGUMENTS FOR THE WAGE DEMAND	
Check the boxes that represent the primary reasons for your demand and give more detailed description under 1 to 5	
Research: <input type="checkbox"/> Education: <input type="checkbox"/> Publicity and public relations: <input type="checkbox"/> Contribution to working environment: <input type="checkbox"/>	
<p><b>1. Research</b>                      Publications and publication credits/point the last five years. Work on getting external financing. Establishing research environment and network building. Prices and scientific peer reviews, research leadership, conference contributions and contributions to PhD candidates. Emphasize contributions to increased internationalization of your research at NTNU.</p>	

**Form for scientific employee at NTNU**

**2. Education**

Sum up your education engagements you have including student guidance and PhD supervising. Evaluation of students or periodic evaluations, creativity and innovations regarding education, syllabus, courses and/or reading material. Teaching books and general efforts in teaching the students and internationalization of education offered on all levels.

**3. Publicity and Public relations**

Sum up your effort on how you have strengthened NTNUs publicity and public relations (e.g. research communications to the public, publications prices, in-service training, further education for public service and industry). Organization of bigger conferences, translation work, committees and more.

**4. Contribution to working environment**

Sum up administration tasks, honorary posts, representative spokesman or other duties that has taken up significant time

**5. Other relevant information**

**SIGNATUR FOR CLAIM AND WRITTEN CONSENT TO STORE THIS DATA ELECTRONICALLY  
FOR NEGOTIATION AND TRAINING PURPOSES**

Date (dd-mm-yyyy):

Digital Signature (No print/scan):

**NB: A completed form should be sent to**

**no later than August 20th 2021**